



Top 10 Criteria for a Successful Project

- 1. Understand your customer's needs** – This means really listening to your customers' needs and concerns. You should be the answer to their problems and delivering solutions.
- 2. Good estimate** – The definition of a successful project includes if the project was completed on time and within budget. An accurate estimation of time and money is crucial.
- 3. Establish an achievable project schedule** and closely monitor progress of milestones –After the schedule has been set, monitor it closely and keep tight control of it.
- 4. Backing and support** of all team members and essential personnel – Include the team members in the decision-making process so that they buy into the project, thus increasing the chance of a successful project.
- 5. Keep customer and the project's team** members informed on the progress of the project - One way to have all team members back you 100% is by regularly communicating to them with the project goals and objectives and keeping them informed.
- 6. Ensure that the product or service** is meeting the customer's needs – Communicate with the customer while the project is in progress to make sure the project is on the path to success.
- 7. Regular design reviews** – Schedule regular meetings to ensure that the specifications are meeting each customer's specific needs.
- 8. Utilize available standardized tools** and methodology – Even though each customer has its own needs, do not reinvent the wheel for each project. Use what was successful in other projects, revamp what was not.
- 9. Testing of functionality** – Test the functionality, if possible, at your own facility, which is much more economic than testing at your customer's site.
- 10. Utilize an experienced Project Manager.** Using Strategic PM Solutions will help guarantee a successful project.



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